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Pierre/Ft. Pierre Historic Preservation Commission

March 2023 Minutes

March 21, 2023, Commission meeting at the Log Cabin, Ft. Pierre, SD called to Order by President Zeller at 12:00pm.

In Attendance

Commission Members: President Don Zeller, Treasurer Donna Leslie, Secretary Robert Kean, Sunny Hannum, Deb Gates, Alan Haarstad, Kelli Buscher

City of Pierre Representative: Matt Elberson

Guests:

Meeting working documents were referred to and reviewed including supporting and additional financial information, the SHPO, PFPHPC, City of Ft. Pierre MOA regarding the Verendrye Monument and Ft. Pierre Chouteau.

Commission Members Volunteer Hours were recorded.

Approval of Minutes

The February 2023 Revised Draft Commission Minutes were reviewed. There being no further additions or corrections offered, Sunny Hannum moved, Alan Haarstad seconded, that the PFPHPC February 2023 Minutes be approved and distributed as presented. MOTION PASSED

Financial Planning Document Review

Commission Members reviewed the PFPHPC Financial Planning Document, dated March 17, 2023, and accompanying supporting materials provided to Commission Members prior to the meeting by Commission Treasurer Donna Leslie. Additional financial information presented by Treasurer Leslie included the budget sheet adjustments made reflecting more precise costs relating to several budget areas including website hosting and Commission Members attending the State Historical Society Conference. Also noted were payments of recently Commission approved organizational dues to the State Historical Society and Verendrye Museum in Ft. Pierre. The Commission further discussed the residual amount of unallocated funds that are currently available and subject to expenditure by May 31, 2023.

Old Business: State & Tribal Grant Review

Commission Member Buscher noted there was nothing to report at this time.

State Historic Preservation Office (SHPO) Grant

The PFPHPC State Historical Preservation Office (SHPO) grant is complete and ready for submittal. President Zeller provided a detailed review of key elements contained in the proposed grant request. He also noted the fiscal adjustments that will be in effect once the new grant period begins June 1, 2023, including travel reimbursement and the per hour assigned value of Commission Member volunteer contributory time spent on PFPHPC related activities. The grant is requesting \$16,495.00 for the next fiscal year.

MOTION: Donna Leslie moved, Sunny Hannum seconded, that the Pierre/Ft. Pierre Historic Preservation Commission submit the discussed grant to the State Historical Preservation Office by March 31. MOTION PASSED

Ft. Pierre Chouteau Bike Path

Commission Member Robert Kean confirmed that the project to paint a bike path onto Ft. Chouteau Road from the current bike path running parallel to Highway 1806 to the Chouteau site is still on the work order book of the City of Ft. Pierre. The work is anticipated to be completed as the weather warms this spring.

Van Metre Bridge/Bike Path Potential Grant Information

Commission Member Hannum presented a detailed recap on the efforts to refurbish the Van Metre bridge located on the Ft. Pierre bike path west of Waldron Street in Ft. Pierre. The ongoing efforts include gathering information, developing the scope of work to be done, coordinating activities with the City of Ft. Pierre, and exploring avenues for securing funds. A potential construction manager with working experience in the area has been identified. This effort will continue to be developed with a goal of having a grant proposal ready for submittal by April, 2024.

Humanities Council Invoice

Commission Members reviewed an invoice from the South Dakota Humanities Council for \$50. The invoice amount is the application fee for the Commission to access the benefits offered by the Humanities Council's Speakers Bureau. Membership will assist in defraying costs of the Commission's hosting Mr. Brad Tenant in June 2023 at an event in Ft. Pierre organized by the Short Grass Arts Council. Further Commission discussion included activities that will be undertaken to promote Mr. Tennant's presentation using a variety of media and news sources.

MOTION: Sunny Hannum moved, Deb Gates seconded, that \$50.00 be expended from Budget Expense Category #429 to pay the invoice submitted to the Commission by the South Dakota Humanities Council. MOTION PASSED

Memorandum of Agreement

Commission discussed the current Memorandum of Agreement (MOA) between the State Historical Preservation Office (SHPO), City of Ft. Pierre and PFPHPC regarding the maintenance of the Verendrye Monument and Ft. Pierre Chouteau sites. The five-year agreement expires on May 1, 2023. Commission Member

Robert Kean will coordinate a review of the MOA with SHPO, the City of Ft. Pierre and the PFPHPC and report back at the Commission's April meeting.

New Business: Lewis & Clark National Historic Trails Committee Report

Commission Member Sunny Hannum noted that the Committee has not met since her last report and had nothing to share at this time.

Pierre City Report

Matt Elberson updated the Commission on the status of several development and renovation projects in Pierre including the water park, old city hall/auditorium area and the American Legion Cabin. He noted that, while considered, renovation of the historic wooden shelter located in Griffin Park near Avera Maryhouse nursing home was not feasible due to the deteriorated condition of the wood and materials.

Membership Dues

Payment of membership dues to the South Dakota State Historical Society (\$55.00) and Verendrye Museum (\$500.00) was confirmed.

SHPO History Conference April 21-22, 2023

Commission Members discussed attending the South Dakota State Historical Society annual meeting. Early registration was encouraged to take advantage of a price discount.

Other

1. Meat Market Sign:

Commission Member Sunny Hannum reported that the historical information sign on the north-east corner of Deadwood and East Main Streets in Ft. Pierre was irreparably damaged. She noted that replacing it will provide an opportunity to add additional germane historical information relating to the Ricketts family and offered to work on that effort.

2. Brochure Racks:

President Zeller shared on his efforts to locate brochure holders. He noted the need at the Commission's October 2022 meeting to purchase more wide plastic brochure holders to support the display and distribution of the Commission's publications in the Pierre/Ft. Pierre communities. President Zeller will pursue the purchase of the holders.

MOTION: Sunny Hannum moved, Alan Haarstad seconded, that funds be expended from Budget Expense Category #410 to purchase ten (10) wide plastic brochure holders not to exceed \$100.00 to be used to display the Commission's publications in the Pierre/Ft. Pierre communities. MOTION PASSED

3. Booklet Development Update:

Commission Member Kelli Buscher updated the Commission on her booklet development efforts and reported that she expects the project to be completed by early summer and ready for review at that time.

Meeting Adjourned

Meeting adjourned at 12:48pm.

NEXT MEETING DATE: Tuesday April 18, 2023, at 12:00pm, noon at the Log Cabin, Ft. Pierre, SD.