



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
April 18, 2023**

The City of Pierre Board of Commissioners met in Regular Session on April 18, 2023 with Commissioners Barringer, Huizenga, Todd Johnson, Vona Johnson and Mayor Harding present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted. No one was present for public comment.

Mayor Harding announced the USDOT acceptance of the City’s proposal for the Essential Air Service Contract for 2 hub service from Denver Air Connection. The details of the flights and contract will be ironed out in the upcoming months.

Commissioner Vona Johnson moved and Commissioner Huizenga seconded to approve the consent calendar to include the Minutes from the Regular Meeting on April 11, 2023; New Hire Administration Department City Planner – Emeline Hoblick \$78,938.74; New Hire Golf Department Seasonal – Keith Ehnes \$24.98; New Hire Part-time Library Assistant – Colton Afdahl \$14.13; New Hire Street Department Maintenance Worker – Wyatt Frisby \$ 21.91; New Hire Water Department Maintenance Technician – Michael Henderson \$24.86; New Hire Fire Department Seasonal – Patrick Snyder \$17; New Hire Library Seasonal – Carley Lehrke \$17; New Hire Police Department Patrol Officers – Gregory Jones \$26.70, Timothy Matsen \$26.46; New Hire Recreation Department – Kenzie Gronlund \$19.50, Halle Gronlund \$20.50, Addison Cumbow \$18.25, Mason Berg \$15.50, Ella Fisk \$15.50, Kyleigh Molseed \$15.50, Isabella Caauwe \$15.50, Owen Heiss \$15.50, Nicole Weiss \$15.50, Bailey Jessen \$15.50, Riley Berg \$15.50, Clare Madsen \$15.50, Kendra Rounds \$15.50, Jayda Steinke \$15.50, McCahl Schmitz \$16, Campbell Boddicker \$16, Danielle DeVaney \$16, Charlotte Hull \$15.50, Gretchen Jungwirth \$15.50, Paula Weeldreyer \$23, Rachel Arbach \$19, Luna Garcia \$15.50, Kourtney Walti \$15, Kara Weiss \$16; Set 5:45pm April 25, 2023 Public Hearing – Package Off sale Liquor License Transfer and Retail on-off Sale Malt Beverage License Transfer - Dakotamart and Dakotamart Gas; Set 5:45pm April 25, 2023 Public Hearing – Temporary Malt Beverage License for Pierre Area Chamber at Lake Sharpe Showdown Fishing Tournament: April 28, 2023 at River Cities Public Transit, April 29-30, 2023 at Steamboat Park; Claims. Unanimous approval.

A-OX WELDING SUPPLY CO INC	FIRE - D MEDICAL CYL	17.71
ACE STEEL & RECYCLING INC	TUBE SQUARE	19.87
ADVANCE STORES COMPANY, IN	RTN OIL FILTER	70.94
ALFREY, COLTON	EXP REIMB 2023 OPERATOR CERT	231.27
ALLIED PLUMBING & HEATING	REPLACE 4 ADA SHOWER	4,314.50
ANDERSON, JASON	EXP REIMB 2023 SUBSTATION SCH	186.00
ANIMAL CLINIC	MARCH 2023 SERVICES	1,398.00
B & B EQUIPMENT INC	799.67TN BASE COARSE, BLENDING	41,113.98
BROCK WHITE COMPANY LLC	WAND ASSY, 12V ELEC HOSE	3,802.77
CAPITAL ONE	FIRST AID KITS	505.91
CHRISTOPHERSON, TANNER	EXP REIMB 2023 SUBSTATION SCH	186.00
COLE PAPERS INC.	SOAP DISPENSER, HAND SOAP	104.28
CONNECTIONS INC EAP	EMPLOYEE ASST PROG SVC APRIL	443.52
CRAWFORD TRUCK & EQUIPMENT	RTN CORE, KT INJC	1,977.24
DAILY CAPITAL JOURNAL INC.	PACKAGE 2, SD OUTDOOR ADS	1,164.18
DAKOTA SUPPLY GROUP	JUNCTION BOX FOR FIBER	91.51

CITY COMMISSION PROCEEDINGS April 18, 2023

DOING IT RIGHT TOGETHER, L	LANDFILL - MARCH CLEANING	485.63
DONS SINCLAIR	STREET - DIESEL - 1151 GAL	12,956.63
ETTERMAN ENTERPRISES	AIR BRAKE FITTING, PUSH IN FIT	72.94
FLOYD'S TRUCK CENTER	SVC WIF LIGHT ON 2022 W STAR	247,908.50
FRIMAN OIL AND GAS INC	LF - 325 GAL PROPANE	2,855.95
GALLS, LLC	NAMEPLATE	203.05
GRAHAM TIRE COMPANY INC	RR OUTSIDE FLAT REPAIR	41.04
HEDMAN, BECKY	STREET MARCH CLEANING	600.00
HILL, REMI	FIRE STATIONS CLEANING MARCH	400.00
HOGENS HARDWARE HANK	FAUCET, PUTTY, TEE	103.46
LOUNSBURY, BRANDON	EXP REIMB. 2023 SUBSTATION SCH	186.00
LYNN PEAVEY COMPANY	TUBE SK ADJUSTA TUBE SM	20.96
MARCO TECHNOLOGIES, LLC	LIBRARY COPIER SVC 2/25-4/25	279.88
MENARDS, INC	LADDER	49.57
NORTHWEST PIPE FITTINGS	BALL VALVE, BRASS NIPPLE, ADPT	232.49
OLSON'S PEST TECHNICIANS	FIRE - PEST CONTROL	120.00
OVERHEAD DOOR COMPANY INC	REPAIR SOLID WASTE DR #1	450.74
OWENS, TAYLER	EXP REIMB OPERATORS CERT.	120.00
PETRIK/JOHN	EXP REIMB 2023 SUBSTATION SCH	186.00
RIVERFRONT BROADCASTING LL	TOWER UTILITY AGMT APRIL	10.00
ROBINS WATER CONDITIONING	LF - WATER	63.20
S ELLWEIN INC DBA INMAN'S	PD - RO RENT APRIL	25.00
SD DEPT OF TRANSPORTATION	ADMIN - FUEL JANUARY- MARCH	12,604.72
SERVALL UNIFORM & LINEN	STREET - MOPS, MATS	74.07
SMALL ENGINE HOUSE	STREET - OXYGEN	62.29
TEXAS AMERICA SAFETY COMPA	96 PAIRS SAFETY GLASSES	770.00
THE AMBLE GROUP INC.	RTN U-BOLT	520.29
TYLER TECHNOLOGIES-INCODE	INSITE TRANSACTION FEE1/1-3/31	4,927.75
WEGNER AUTO CO.	REPAIR CAR 3 - NOT STARTING	1,743.99
WISE, CHAD	2023 GOLF GIFT CERTIFICATES	995.00
ZANDER AUTO PARTS	RTN RMN DRYER WABCO	401.55

Brad Palmer, Utilities Director, presented a request to purchase a dump truck from South Dakota State Surplus. The 2006 Sterling has 128,000 miles for \$30,000 and is equipped with a snow plow and wing. The plow and wing will be repurposed by the Street Department, but the truck will be used by the Wastewater Department to haul sludge to the Landfill. This will have a larger capacity than the current truck to reduce trips. Commissioner Barringer moved and Commissioner Todd Johnson seconded to approve the request to purchase the dump truck for \$30,000 from State Surplus. Unanimous approval.

Kristi Honeywell, City Administrator, presented a request to surplus and sell by sealed bid the property located at 106 Eagle Drive. The property was acquired by the City to secure a utility access easement for a sanitary manhole located on the property. The Commission approved the easement, which has been recorded on the property. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to approve the surplus and request to bid the property located at 106 Eagle Drive. Unanimous approval.

Jason Jones, Police Chief, presented a request to purchase 2 police patrol vehicles from Beck Motors for \$42,176 each. They are 2023 Chevy Tahoe and one is available in the next few weeks and the second is

expected by fall of 2023. These were not originally budgeted for 2023 due to budget cuts that included all vehicles because vehicle availability was unreliable. Commissioner Vona Johnson moved and Commissioner Huizenga seconded to approve the purchase of 2 police patrol vehicles from Beck Motors for \$42,176 each. Unanimous approval.

Twila Hoffrogge, Finance Officer, presented Ordinance 1852 to supplement the 2023 budget for the 2 police vehicles plus equipment for \$100,000. As mentioned previously, these were not originally budgeted for 2023. All vehicles were cut from the 2023 budget requests in an effort to balance the 2023 budget. The decision was made because vehicle availability was unknown and unreliable. Orders were not being accepted and orders that were accepted were significantly delayed into future budget years. Beck Motors has 2 vehicles confirmed for the Police Department with one due to arrive in the next couple weeks and one scheduled for the fall. Commissioner Vona Johnson gave first reading to Ordinance 1852 AN ORDINANCE ENTITLED AN APPROPRIATION ORDINANCE SUPPLEMENTAL TO ORDINANCE NO. 1845, THE 2023 ANNUAL APPROPRIATION ORDINANCE, TO APPROPRIATE FUNDS FOR NECESSARY FUNCTIONS OF GOVERNMENT FOR WHICH NO APPROPRIATIONS OR INSUFFICIENT APPROPRIATIONS WERE PROVIDED.

Twila Hoffrogge, Finance Officer, presented an automatic budget supplement for the E911 Fund for Insurance Proceeds resulting from a lightning strike that damaged radio equipment. The equipment replacement cost was \$72,600 and covered by insurance proceeds. Commissioner Vona Johnson moved and Commissioner Huizenga seconded to approve the automatic budget supplement for the E911 fund for \$72,600 under Minor Equipment and \$72,600 under insurance proceeds. Unanimous approval.

Laurie Gronlund, Human Resources Director, presented changes to the personnel policy sections 4.14, 2.24, 2.45, 6.5, 1.1 and 7.9 relating to the definition of nepotism, clarifying volunteer firefighters responding during scheduled work time, and removing electronic from the nicotine delivery systems. Commissioner Vona Johnson moved and Commissioner Huizenga seconded to approve the personnel policy changes to sections 4.14, 2.24, 2.45, 6.5, 1.1 and 7.9 as presented. Unanimous approval.

Commissioner Barringer moved and Commissioner Todd Johnson seconded to adjourn. 6:09 pm. Unanimous approval.

Twila Hoffrogge, Finance Officer

Published once at the total approximate cost of _____.