

Rawlins Municipal Library Board

April 26, 2021

MINUTES

The Rawlins Municipal Library Board held its monthly meeting on Monday, April 26th at 5:00 p.m. in the South Dakota Room. Amy Weller, Jill Kruger, Renae Lehman, Sue Douglas, Sara Aker, and Library Director Robin Schrupp were in attendance. Commissioner Representative Jim Mehlhaff was absent. President Weller called the meeting to order. The consent calendar which included the agenda and the March minutes were reviewed. A motion for acceptance was made by Kruger, seconded by Douglas, & approved by all. There were no public comments to address.

General circulation for the month of March was 7,467 (in Phase 3 through March 26). A total of 2,023 eBooks were checked out and 261 internet/computer uses were recorded. Physical patron count was 2,412; open 31 days, average of 78/day.

The Library re-opened in CoVid Phase 4 on March 26 with the majority of programs and services restored.

Librarian's Report - Four Easter storytimes were held (Mar. 30-31) with stories, a craft, an egg hunt, and a visit from the Easter Bunny. "Read to Pumpkin Pye" has also been reestablished. The first session was held April 10th. / National Library Week was celebrated with coloring and trivia contests. The staff had special activities each day, with a special recognition of Rawlins' essential library workers on Librarian Appreciation Day. Earth Day was noted with a month-long promotion for adults and teens. / The library's summer seasonal, Elizabeth Anderson, will begin her duties on June 7th. / The damaged Elavon credit card processor was replaced in April.

Friends Report – The Friends of the Rawlins Library group met in the SD Room on Monday, April 5th at 6:30 p.m. Present were President Brenda Hemmelman, VP Brenda Carroll, Treasurer Sara Wylie, Secretary Kathleen Slocum, Children's Librarian Ginny Kaus and Library Director Robin Schrupp. The main topic of discussion was the upcoming Summer Reading Program Kick-Off event to be held the beginning of June. Carnival activities, games, prizes, food, and volunteer availability were discussed. The Friends will co-sponsor the event and provide funding for prizes, food, and props in keeping with the SRP theme of "*Tails and Tales*." The two Storywalk boards previously used in other years will be set up on either side of the Library for the children to walk through with their parents ("Sheep Take a Hike" and "Dog's Colorful Day.") Donation cans will be set out with proceeds going to help fund the 2021 Summer Reading Program. The second item of business was a discussion of membership renewal and recruitment. Future projects and events were also presented, including a potential summer book sale.

Existing Business – The financial & statistical reports were discussed and approved.

New Business – The Library entered its final (Phase 4) re-opening stage on Friday March 26th. Plans & time slots for the Summer Reading Program were presented. The Board reviewed and updated the Circulation Policy. A motion to approve the revised Circulation Policy was made by Aker, seconded by Douglas, approved by all. The Library will be closed on May 31st for the Memorial Day observance.

The meeting adjourned at 6:15 p.m. The next meeting will be Monday, May 24th, 2021, at 5:00 p.m. in the South Dakota Room @ Rawlins Library.

Amy Weller
Board President

Robin Schrupp
Library Director