

City of Pierre
Arbor Board Minutes
Tuesday June 27th, 2023

The June 2023 meeting of the City of Pierre Arbor Board was held at City Hall Training room. Board Chair Adam Kulesa called the meeting to order at 12:00 PM. Those in attendance were: Board Members Adam Kulesa, John Henderson, Cole Irwin, Amanda Martin and Rollie Isaacson. Also present were Ex-Officio members: Park Superintendent Jay Jensen, Crew leader Nick Schultz, Parks & Recreation Director, Bryan Tipton, and City Commissioner Johnson.

The minutes from the April 2023 meeting were moved to be approved as submitted by Rollie Isaacson, 2nd by Cole Irwin, voted on and passed. The agenda was moved to be approved as submitted by Cole Irwin, 2nd by Rollie Isaacson, voted on and passed.

Staff report: Park Superintendent Jensen provided a brief report including affirmation the community forestry grant trees were all planted and doing well except for one maple which has been replaced. Park staff have been addressing other priorities across the park system, but have identified some tree trimming within the park system that needs to be addressed. Staff will address those areas as staff time allows.

Old Business:

1. Officer election- Secretary position remains vacant and was deferred to a future meeting when the board can fill its two vacant board member positions. Director Tipton continues to remind Mayor Harding of appointing new board members.
2. Community forestry grant- Director Tipton is finalizing all necessary paperwork to seek the grant reimbursement.
3. EAB- Director Tipton to work with city commission on finalizing a revision to the current EAB response plan for board review. Planning to have this ready for the July board meeting.
4. Tree trimming ordinance- Chairman Kulesa asked Commissioner Johnson to share the boards concerns about identifying a plan for addressing the city's tree trimming ordinance with the city commission. The current ordinance requires 8 feet over city sidewalks and 12 feet over city streets. There are many trees out of compliance and currently the city is only addressing these concerns when a complaint is filed with the city or if there is a request from law enforcement to prune around city street lights/signs for safety purposes.

There were no formal actions taken on the 4 old business items.

New Business:

1. Rollie Isaacson retirement – After many years of public service, Mr. Isaacson is stepping down from the board to enjoy retirement with friends and family. The board thanks him for his public service and wishes him well. The new vacancy will look to be filled as soon as possible with an appointment from Mayor Harding.

Dialogue- The board discussed looking at an alternate meeting time to allow for better attendance as several current board members have difficulty making the 12:00 4th Tuesday of the month timeline. Chairman Kulesa will work with Director Tipton to come up with a couple alternate date/times and present them at the July meeting.

There being no further business or dialogue the meeting was adjourned by chairman Kulesa at 12:40 PM

Next meeting scheduled for Tuesday July 25th at 12:00PM in City Hall.

Respectfully Submitted,

Adam Kulesa
Board Chairman