

## Rawlins Municipal Library Board

August 30, 2021

### MINUTES

The Rawlins Municipal Library Board held its monthly meeting on Monday, August 30<sup>th</sup> at 5:00 p.m. in the South Dakota Room. Amy Weller, Jill Kruger, Sue Douglas, Renae Lehman, Commissioner Representative Vona Johnson, and Library Director Robin Schrupp were in attendance. Sarah Aker was absent.

President Weller called the meeting to order. The consent calendar which included the agenda and the July minutes were reviewed. A motion for approval was made by Kruger, seconded by Douglas. There were no public comments to address. Youth Librarian Virginia Kaus was present to give the board a review of the attendance and activities from the 2021 Summer Reading Program.

General circulation for the month of July was 8,047. A total of 2,109 eBooks were checked out and 680 internet/computer uses were recorded. Physical patron count was 3,277; open 29 days, average of 113/day.

Librarian's Report - The Summer Reading Program went very well. The program ended July 30<sup>th</sup> with activity sheet submissions allowed through mid-August. Youth Librarian Kaus did an excellent job at both organizing and presenting the various programs to our young people. / The Joey Leone performance at the library on July 26<sup>th</sup> was well attended. / Pumpkin Pye will be at the Library on September 11<sup>th</sup>. / A new program will be offered for people to get together and meet others who share a love of books... "Bonding with Books" will include books discussions, trivia, and a casual meet and greet atmosphere to promote social interaction. / The South Dakota Library Association annual conference will be held virtually from Sept 29-30. / The library will be closed on Monday, Sept 6, in observance of Labor Day. / The 2022 Budget process is in progress for City Department-heads and supervisors, and discussion with a full commission and the mayor will continue throughout September 2.

Friends Report – The FOL group sold water bottles and packs of cookies as a fundraiser during the Joey Leone Concert. The fall book sale was delayed until winter or possibly early spring. / The FOL "Read What I Want" Book Club met on Monday August 9<sup>th</sup>, with 8 people in attendance. The fall group member meeting is scheduled for Oct 18<sup>th</sup> at 6:30. All Friends members and interested newcomers invited. Election of officers will need to be done with the Nov. 1<sup>st</sup> departure of current president Brenda Hemmelman.

Existing Business – The financial & statistical reports were discussed and approved.

New Business – Plans for the September "National Library Card Sign-Up Month" promotion were discussed. Board members then considered the two new policy drafts needing revisions and/or approval. The board decided to add a User Agreement Form to the Playaway Policy. Two minor changes were recommended for the Chromebook Policy. A motion for approval with those minor updates was made by Kruger and seconded by Douglas. All members agreed. Also discussed was the idea of showcasing the new items that were obtained through the ARPA grant through a public open house.

The meeting adjourned at 6:01 p.m. The next meeting of the Rawlins Municipal Library Board of Trustees will be held on Monday, September 27<sup>th</sup>, 2021, at 5:00 p.m. in the South Dakota Room.

Amy Weller  
Board President

Robin Schrupp  
Library Director