City of Pierre

Substitute W-9 Form

Taxpayer Identification Number (TIN) Verification

Return to:
City of Pierre Finance Office
2301 Patron Parkway
Pierre, SD 57501

Print or Type
Please see pages 2 & 3 for instructions

DO NOT RETURN TO IRS

Legal Name (as shown on your income tax return)

Business Name, if different from above
(use DBA if doing business as or enter business name of Sole Proprietorship

Business Physical Address
Street Address, City, State, Zip Code

Remit-To Address (where payments should be mailed)
Street Address, City, State, Zip Code

Check Appropriate Box for Federal Tax Classification, Check ONLY ONE BOX.

- ☐ Individual / Sole Proprietor
- ☐ Partnership
- ☐ C Corporation ☐ S Corporation
- ☐ Limited Liability Company - Individual
- ☐ Limited Liability Company - Partnership
- ☐ Limited Liability Company - Corporation
- ☐ Government Entity
- ☐ Hospital Exempt from Tax
- ☐ Long Term Care Facility Exempt from Tax
- ☐ Trust/Estate
- ☐ Specify: _____

Taxpayer Identification Number (TIN)
REQUIRED

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN).

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Exemptions (see instructions, page 3

Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____

Certification:

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Printed Name _____ Printed Title _____ Telephone Number - Area Code First _____

Email Address _____

Signature of U.S. Person _____ Date _____

Optional Direct Deposit Information:

Name of Financial Institution _____ Branch _____ Street Address, City, State, Zip Code _____

Bank Account Number _____ ◯ Checking ◯ Savings Routing Number ☐☐☐☐☐☐☐☐☐

Email Address REQUIRED _____